

National Taiwan Normal University
College of Arts
Faculty Promotion of Research Project Self-Assessment Confirmation
and Teaching Service Items Checklist (Artistic Works Promotion)

Last Amended on March 20, 2019

Applicant's Name for Faculty Promotion		Position		Department (Institute)	
Research Project					
<p>Please check the category of the monograph to be submitted for review:</p> <p><input type="checkbox"/> Fine Arts Category (Held two or more solo exhibitions within the past five years, and the exhibited works must not be repeated (should present a systematic creative concept and have a specific research theme); one exhibition must be specially organized for faculty qualification review, and the school should be notified one month before the exhibition).)</p> <p><input type="checkbox"/> Graphic Works 20 pieces or more <input type="checkbox"/> Three-dimensional 10 pieces or more <input type="checkbox"/> Composite Works 5 pieces or more</p> <p>Whether the materials for submission in the Fine Arts category are ready for the following items:</p> <p><input type="checkbox"/> Exhibition catalog or CD for solo exhibitions. <input type="checkbox"/> Exhibition information, collections, or awards from public and private art and exhibition institutions</p> <p><input type="checkbox"/> Design Category (Individual works that are different and representative (product designs must be in production), or have participated in open competitions, or works with specific research themes, and provide relevant supplementary explanations, photos of physical works, multimedia or model works, etc.)</p> <p><input type="checkbox"/> Environmental Space Design 3 pieces or more <input type="checkbox"/> Product Design 5 pieces or more <input type="checkbox"/> Visual Communication Design 15 pieces or more <input type="checkbox"/> Multimedia Design 5 pieces or more</p> <p>Whether the materials for submission in the Design category are ready for the following items:</p> <p><input type="checkbox"/> Actual application, manufacturing units, or intellectual property-related certificates <input type="checkbox"/> For multimedia designs, copies of original works (playable videos, computer programs, computer files, etc.) and sufficient captions (necessary explanations of content, installation, operation, etc.), as well as decoders and plug-ins required for playback.</p> <p>Please verify whether the works submitted for review fall under the following criteria:</p> <p><input type="checkbox"/> Representative, reference, and research works should be published or presented after obtaining the qualifications of the previous level of faculty promotion (with publication or a statement of regular publication by the journal).</p> <p><input type="checkbox"/> Submitted works should be accompanied by a comprehensive creative or performance report. (related discussion on the systematic creative concept) If the submission is approved, the applicant should publish the creative report officially. Main contents of the report: (1) Concept of creation or performance (2) Theoretical foundation (3) Content and form (4) Methods and techniques (including the creative process)</p> <p><input type="checkbox"/> If the work is completed by multiple individuals, a written explanation of their participation should be provided, and it should be endorsed by other collaborators' signatures.</p> <p><input type="checkbox"/> If the submitted work fails the review, it must include new works constituting more than half of the submission to be eligible for resubmission.</p> <p><input type="checkbox"/> Applicants for professorship should present specific achievements in academic theory research.</p>					
Teaching Items					
1. Total number of teaching hours in the past six semesters	Academic Year / Semester				

Basic Requirements * Associate Professor 9 hours * Assistant Professor 9 hours	Hours						
	Note: Explanation of meeting the relevant requirements for reduced teaching load						
2. Results of course evaluations in the past six semesters	Academic Year / Semester						
	Average Score						
	University Average Score						
3. Supervision of students' academic research	Please provide a brief list.						
4. Other teaching matters	Please provide a brief list.						
Service Items							
1. Concurrent administrative appointment	Please provide a brief list.						
2. Contributions to department (institute), college, and university affairs	Please provide a brief list.						
3. Concurrent adviser or mentorship in clubs, publications, or coaching sports teams	Please provide a brief list.						
4. Achievements in industry-academia collaboration	Please provide a brief list.						
5. Other service matters	Please provide a brief list.						

Note 1 For matters not covered in the research project, please refer to the Guidelines for Faculty Evaluation of this college.

Note 2 This form is provided for review by the Department and College Faculty Evaluation Committees to facilitate their consideration of evaluation scores for teaching and service performance (not for external review).

The promotion threshold requirements for the above research project have been confirmed to be accurate by the applicant and have been approved by the Department (Institute) Faculty Evaluation Committee on MM/DD/YYYY. If there is supporting evidence, it will be submitted along with this form to the College and Department (Institute) Faculty Evaluation Committees for reference.

Sincerely,
College of Arts, National Taiwan Normal University

Applicant's Signature for Faculty Promotion: _____ Date of Form Completion:

Department (Institute) Head: _____ Department (Institute) Stamp: