

Implementation Details for the Regulation of College of Arts, National Taiwan Normal University Scholarships for Students to Study Abroad

Approved by the College of Arts General Affairs Committee on Mar 13, 2013.

Approved by the College of Arts General Affairs Committee on Oct 2, 2013.

Amended and approved by the College of Arts General Affairs Committee on Jun 13, 2014.

Amended and approved by the College of Arts General Affairs Committee on Nov 11, 2015.

Amended and approved by the College of Arts General Affairs Committee on Mar 30, 2017.

Amended and approved by the College of Arts General Affairs Committee on Sept 21, 2018.

Amended and approved by the College of Arts General Affairs Committee on Nov 11, 2022.

I. These implementation details comply with the provisions of Article 3 of the

“Regulation of National Taiwan Normal University Scholarships for Students to Study Abroad.”

II. “Study Abroad” refers to NTNU students who study overseas by semester or earning degree credits in summer (Foreign and Mainland China Universities which are listed in the Ministry of Education only).

III. Application timeline:

- (1) Leaving for Fall Term (first semester including summer holiday): The application period will be announced in March; nominated candidates will be notified in May.
- (2) Leaving for Spring Term (second semester): The application period will be announced in September; nominated candidates will be notified in November.

IV. Applicants should apply via the online registration system before the application deadline in accordance with the official announcement by the Office of International Affairs, and provide the following documents electronically for review. Applications with incomplete documentation or not meeting eligibility will not be considered.

Submitted documents will not be returned after review has been completed:

- (1) National identification card of the Republic of China (for overseas Chinese students, please provide residence certificate)
- (2) NTNU student identification card
- (3) Proof of foreign language scores (based on the standards of the school being

applied for studying abroad, with relevant explanations attached)

- (4) Academic transcripts from previous semester (including class rank).
- (5) A personal statement of minimum 500 words in Chinese or the relevant foreign language (including study abroad plan).

V. The review process as following:

Stage one: The Office of International Affairs will collect and compile the list of candidates before forwarding the list to each college for matching grants.

Stage two: The Office of International Affairs will submit the list of candidates and the original application documents to the International Academic Cooperation Committee (IAC) for review. Following the approval of IAC regarding the grant amount by each college, the University President will conduct a final review.

VI. Review panel committee: Formed by director and 1-2 professors from the department.

VII. The review criteria for the IAC and college scholarship are: dual degree students, exchange students for department, college and university-level, visiting scholars, summer students earning degree credits, based on international ranking, admission conditions for visiting scholars and summer students earning degree credits to study abroad, and the matching grant of the relevant college or department (including for degree courses). In the event of a tie in ranking, priority will be given to the candidate who has not previously received this scholarship.

VIII. Based on the matching grant awarded to each student, the Office of International Affairs will provide additional funding of up to \$5,000 per candidate.

IX. Students must still be registered at the University while studying abroad, but are not required to select courses. Students who have been approved by the University to take courses abroad shall take at least two subjects or six credits in each semester and must pass the course.

X. The scholarship recipient shall fulfill the following obligations, or else the awarded funding must be paid back in full according to the provision of the “Regulation of National Taiwan Normal University Scholarships for Students to Study Abroad.”

XI. Upon completion of the study abroad period, the student shall submit the Electronic file of a report reflecting upon the study abroad experience to the College of Arts within two months of the student's return to Taiwan to complete closing procedures

and obtain the second installment of scholarship allocation.

XII. Following the review and approval of the above implemented details by College of Arts, the board meeting of the College of Arts is responsible for announcing its implementation. The same applies for any amendment.